



हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय

Central University of Himachal Pradesh

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F.No. CoE/2-3/CUHP/2016

Dated: 18.01.2016

Admission to B.Voc. Programmes of Study 2015-16

Applications are invited from the eligible candidates for seeking admission in the Bachelor of Vocation (B.Voc.) Programme of study under the Deen Dayal Upadhyay KAUSHAL Kendra sanctioned by UGC. Central University of Himachal Pradesh has introduced Bachelor of Vocational Degree Programme in two Sectors/Trades :

1. Mass Communication
2. Financial and Marketing Services.

This is a scheme on skills development based higher education as part of college/university education, leading to Bachelor of Vocation (B.Voc.) Degree with multiple exits such as Diploma / Advanced Diploma under the National Skills Qualifications Framework (NSQF). The B.Voc. Programme is focused on universities and colleges providing undergraduate studies which would also incorporate specific job roles and their National Occupational Standards (NOSs) along with broad based general education. This would enable the graduates completing B.Voc to make a meaningful contribution in accelerating India's economy by gaining appropriate employment, becoming entrepreneurs and creating appropriate knowledge. Under the National Skills Development Corporation, many Sector Skill Councils representing respective industries have/are being established. One of the mandates of Sector Skill Councils is to develop National Occupational Standards (NOSs) for various job roles in their respective industries.

The B. Voc. Programme is a judicious mix of skills relating to a profession and appropriate content of General Education. It ensures that the students have adequate knowledge and skills, so that they are work ready at each exit point of the programme.

Modular B.Voc. Programme:

The programme provides flexibility to the students by means of pre-defined entry and multiple exit points.

Duration	Award	Skill Imparted
Two Semesters	Diploma	Students will be able to work as trained assistants in a project.
Four Semesters	Advanced Diploma	Students will be able to take some independent responsibility of a project
Six Semesters	B.Voc. Degree	Students will be able to take the complete responsibility of a project

Central University of Himachal Pradesh is offering two B. Voc Programmes:

- Mass Communication programme
- Financial and marketing services programme

Objectives of the B.Voc. Degree Programmes

- To provide judicious mix of skills relating to a profession and appropriate content of General Education.
- To ensure that the students have adequate knowledge and skills, so that they are work ready at each exit point of the programme.
- To provide flexibility to the students by means of pre-defined entry and multiple exit points.
- To integrate NSQF with the undergraduate level of higher education in order to enhance employability of the graduates and meet industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be equipped to become part of the global workforce.
- To provide vertical mobility to students coming out of 10+2 with vocational subjects.

B.Voc Programme Curriculum:

The curriculum in each of the years of the programme would be a suitable mix of general education and skill development components.

A. Skill Development Components:

- The focus of skill development components shall be to equip students with appropriate knowledge, practice and attitude, so as to become work ready. The skill development components will be relevant to the industries as per their requirements.
- The curriculum will necessarily be embed with the National Occupational Standards (NOSs) of specific job roles within the industry sector(s). This would enable the students to meet the learning outcomes specified in the NOSs.
- The overall design of the skill development component along with the job roles selected would be such that it leads to a comprehensive specialization in one or two domains.
- In case NOS is not available for a specific area / job role, the university/college would get the curriculum for this developed in consultation with industry experts.
- The curriculum will also focus on work-readiness skills in each of the three years.
- Adequate attention would be given in curriculum design to practical work, on the job training, development of student portfolios and project work.

B. General Education Component:

- The general education component will adhere to the normal university standards. It would emphasise and offer courses which provide holistic development. However, it shall not exceed 40% of the total curriculum.
- Adequate emphasis would be given to language and communication skills.

Credit Distribution Structure of the B.Voc. Programme

Particulars	First Year		Second Year		Third Year		Total Courses
	First Semester	Second Semester	Third Semester	Fourth Semester	Fifth Semester	Sixth Semester	
General Education	12	12	12	12	12	12	72
Skill Component	18	18	18	18	18	18	108
Total semester basis	30	30	30	30	30	30	180
Total Year Basis	60		60		60		180

The B. Voc. Programme is a credit based programme with a total of 180 credits over a span of six semesters (30 credits per semester). The programme is run with two components, the general education component and the skilled component. A total of 72 credits (12 credits per semester) are allotted for the general education component. A total of 108 credits are (18 credit per semester) are allotted for the skilled component.

Minimum Eligibility:

The minimum eligibility condition for admission to B.Voc programme shall be 40% in 10+2 or equivalent in any stream. SC/ST candidates shall get 5% relaxation in minimum eligibility.

Number of Seats:

B.Voc. Seats available in various departments:

Sl.No	Programme	Seat
1	Mass Communication programme	52*
2	Financial and marketing service programme	52*

** includes 5% supernumerary seats for persons belonging to differently abled category (PwDs)*

Reservation of Seats in Admission

- a) The University shall follow reservation in admission as mandated under the Central Educational Institutions (Reservation of Seats) Act 2006, as amended from time to time.
- b) The University shall also follow reservation in admission in all Programmes of Study in accordance with the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995.

Accordingly, the University shall reserve the seats for admission as under for the students belonging to:

i)	Scheduled Caste (SC) Category	15.0%
ii)	Scheduled Tribe (ST) Category	7.5%
iii)	Other Backward Classes (OBC) Category	27.0%
iv)	Persons with Disabilities (PWD) Category <ul style="list-style-type: none"> • Persons suffering from not less than forty per cent (40%) of any disability as certified by a competent medical authority would be considered for admission under PWD category. • There will be concession facilities of fee waiver, free accommodation, food and transport for students with disabilities. 	3.0%

- Candidates seeking admission under the reserved categories shall be required to fulfil the prescribed conditions of admission to the Programme of Study.
 - a) Application Form of a candidate in the reserved category must be submitted along with the Caste/Tribe/Non-Creamy Layer certificate issued by the competent authority as per the certificate format enclosed with the application form.
 - b) Application Form received without the required certificates shall be rejected.
 - c) If a candidate of the reserved category qualifies for admission in the general category s/he shall be treated as a general category candidate. If sufficient number of candidates are not available to fill up the seats reserved for Scheduled Tribes, these may be filled up by suitable candidates from Scheduled Castes and vice-versa.

Selection Criterion:

The admission to B.Voc. Programme shall strictly be made on the basis of merit in the 10+2 or equivalent examination.

The Schedule for B.Voc admission:

S.No.	Event	Date
1.	Issue of Admission Notification	20.01.2016
2.	Last date for Receipt of Applications	15.02.2016
3.	Display of First Selection List along with Waiting List	19.02.2016
4.	Submission of Fees (Last Date)	25.02.2016
5.	Display of Vacant Seats	26.02.2016
6.	Registration of Waitlisted Candidates against Vacant Seats (The candidates will have to report personally at TAB, Shahpur for registration)	02.03.2016 up to 02:00 pm
7.	Display of list of selected candidates against vacant seats from registered waitlisted candidates	02.03.2016 at 03.00 pm
8.	Last Date of admission on merit of registered candidates against vacant seats	03.03.2016 up to 05:30 pm (admission starts from 02.03.2016 at 03.00 pm)
9.	Orientation Programme and Commencement of Classes	08.03.2016

Submission of Application Form for admission to B.Voc Programmes of Study

Application for admission can be made in one of the following manners:

- a) **Online Application:** A candidate can apply online by clicking on the link given at the University website (www.cuhimachal.ac.in). Application fee shall be payable as per the instructions given on the Website of the University.
- b) **Hard Copy:** In case a candidate is not able to apply online, he/she may download/obtain the application form from the University and send the duly filled-up application form along with a non-refundable Application Fee through Demand Draft payable at **Dharamshala, District Kangra, HP drawn in favour of Finance Officer, Central University of Himachal Pradesh.**
- c) The application fee for admission to B.Voc programme for different categories of applicants shall be as under:
 - i) **General Category: Rs.200/-**
 - ii) **OBC Category: Rs.150/-**
 - iii) **SC/ST/PH Categories: Rs.50/-**
- d) **Last Date for the receipt of Application:** duly completed application form for admission to a particular programme of study must reach the University on or before **15th February, 2016.**

Completion of Admission Formalities

- a) No candidate shall be entitled to claim admission as a matter of right and that the University reserves the right to refuse admission in any individual case without assigning any reason.
- b) A candidate shall be considered as admitted to a Programme of Study and be eligible to avail the privileges of a student of the University only after he/she has completed all admission formalities including payment of the prescribed fees, as per Annex. 'A'. If a candidate fails to complete the admission formalities by the prescribed date, he/she will automatically forfeit his/her right to admission.
- c) List of selected candidates shall be displayed on the **University website (www.cuhimachal.ac.in)** and on the Notice Boards of the Controller of Examinations.
- d) No intimation to the selected candidates will be sent by post.**
- e) The candidates shall be required to get their admission completed by the dates given in the Schedule.
- f) The candidates shall be required to produce Marks-Sheet of qualifying exam for verification at the time of interview/ last date for completion of the admission formalities in original.
- g) Admission to a Programme of Study will be granted only to those candidates whose results of the qualifying examinations are complete in all respects.
- h) At the time of admission, every student shall be required to sign a declaration to the effect that s/he submits herself/himself to the disciplinary jurisdiction of the Vice Chancellor and other authorities of the University.
- i) All the students admitted to Programmes of Study shall be required to submit Transfer Certificate/Migration Certificate in original within 30 days from the date of admission, failing which their admission in the university may be cancelled.

Fee structure:

Heads of Fees/Funds	B.Voc. Programme
One Time	
Alumni Registration Fee	10
Security Deposit/Caution Money (refundable)	500
University Registration/Enrolment Fee	100
Total One Time	610
Per Semester	
Examination Fee	200
Teaching Learning Resource Fund	20
Campus Development & Beautification Fund	10
Convocation Fee	50
Cultural Activities Fund	20
Development Fund	50
Electricity & Water Fee	100
Foundation Day Celebration Fee	50
Games & Sports Fund	50
ICT Lab Fee	10
Language/Practical Lab Fee	100
Library Fee	20
Magazine Fee	50
Medical Fees	50
Students Welfare Fund	50
Total Per Semester	830

For Additional Information or any query, applicants are advised to refer to:

- a) University web-site: www.cuhimachal.ac.in
- b) Mobile Nos. :
 1. Dr. Manoj K. Saxena +91-98050-15599
 2. Dr. Anu G.S. +91-88947-03576
 3. Sh. Suaib Khan +91-97363-84661
- c) Office No. +91 1892-237285-89 Ext. 306
- d) Email: askus.cuhimachal@gmail.com

Controller of Examinations